



The Parish Council Office  
Formby Library  
Duke Street  
FORMBY  
L37 4AN  
01704 395955  
[parishclerk@formbyparishcouncil.org.uk](mailto:parishclerk@formbyparishcouncil.org.uk)

6 June 2017

Dear residents

The Annual Return for Little Altcar Parish Council is reproduced here for your inspection. Additionally, the accounts are available for inspection on the Parish Council website:

[www.LittleAltcar-pc.gov.uk](http://www.LittleAltcar-pc.gov.uk)

The accounts are subject to review by an external auditor. At present the accounts are unaudited and subject to change.

I can be contacted at Formby Library.

Yours sincerely

A handwritten signature in black ink that reads "Claire Jenkins". The signature is written in a cursive style.

Claire Jenkins

Little Altcar Parish Clerk  
and Responsible Financial Officer (Temp)

# APPENDIX 5

## Little Altcar Parish Council PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS ACCOUNTS FOR THE YEAR ENDED 31 March 2017

Local Audit And Accountability Act 2014  
Accounts and Audit Regulations 2015 (SI 2015/234)

Little Altcar Parish Council's annual return needs to be reviewed by an external auditor appointed by Public Sector Audit Appointments Limited. Any person interested has the right to inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers and receipts and other documents relating to those records or documents.

These documents for Little Altcar Parish Council are to be made available on reasonable notice by application between the hours of 10-00 and 4-00 on working days (excluding public holidays).

Commencing on 05 June 2017  
And  
Ending on 14 July 2017

If you wish to view them then please contact the named smaller authority representative:

Name Joan Croasdel Clerk.  
Position in Smaller Authority  
Address 2 DEANS COURT  
76 GORES LANE  
FORMBY  
L37 7HS  
Phone number 01704 879173

Local electors and their representatives have rights to question the auditor about the accounts and object to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The auditor can be contacted at the address below for this purpose during the inspection period which commences on **05 June 2017** and ends on **14 July 2017**.

The smaller authority's annual return is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice.

The appointed auditor of Little Altcar Parish Council is:

BDO LLP, Arcadia House, Maritime Walk, Ocean Village, Southampton, SO14 3TL  
Telephone: 023 8088 1941

# Section 2 – Accounting statements 2016/17 for

Enter name of smaller authority here:

LITTLE ALTCAR PARISH COUNCIL

	Year ending		Notes and guidance				
	31 March 2016 £	31 March 2017 £					
1. Balances brought forward	3751	4053	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.				
2. (+) Precept or Rates and Levies	2500	2500	Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.				
3. (+) Total other receipts	212	—	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.				
4. (-) Staff costs	1000	1000	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.				
5. (-) Loan interest/capital repayments	—	—	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).				
6. (-) All other payments	1470	963	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	3998	4605	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)				
8. Total value of cash and short term investments	✓	←	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>				
9. Total fixed assets plus long term investments and assets	4094	4094	This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.				
10. Total borrowings	—	—	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	<table border="1"> <tr> <th>Yes</th> <th>No</th> </tr> <tr> <td>—</td> <td>—</td> </tr> </table>		Yes	No	—	—	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
Yes	No						
—	—						

I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer:

J. Crosswell  
Date 25.5.17

I confirm that these accounting statements were approved by this smaller authority on:

09/05/17  
and recorded as minute reference:  
10

Signed by Chair at meeting where approval is given:

X [Signature]